**How to sign up onto the Floating City Web Portal?**

* + Step 1:

Please enter all of your details. If your details are available in our system from past AGMs, upon entering your government ID number (Passport or CPR), your details will automatically be populated below. Use this time to verify or update your details as you see fit.

A screenshot of a form

Description automatically generated

* + Step 2:

Press "Next" to take you to the properties page, which will allow you to add, review and edit property details.

A screenshot of a form

Description automatically generated

* + Step 3:

As you click next, make sure to enter your documents pertaining to each individual property. These include the title deed of your property, and if applicable, the receipt of EWA payment as proof of electricity and water connectivity. Please make sure that you upload only PDF documents here, images and other document types will not be supported. These will be later verified by the administrator and will determine your access to the features in the portal.

A screenshot of a computer

Description automatically generated

* + Step 4:

Finally, kindly enter your password and click on the submit button. A registration mail will soon follow and you will gain access to the Portal.

A screenshot of a login page

Description automatically generated